



The First Annual General Meeting of the Association

Charity Number 1185622

to be held **via Zoom**

on

Thursday 8th October 2020 at 7.45pm



Members are requested to submit questions to the Honorary Secretary five working days prior to the meeting at

contact@westcottvillage.com



The Committee regrets that, as a result of ongoing Covid – 19 restrictions on large meetings, it is not possible to hold a public meeting in the normal way.

Agenda



1. Welcome
2. Apologies
3. To adopt the minutes of the Forty Fifth AGM of the “Old” WVA – Charity Number 285790 (Attached)
4. To consider matters arising from the minutes of this meeting
5. To receive the Chairman’s Report (Attached)
6.
 - i. To receive the final set of accounts for the “Old” Association
 - ii. to consider management accounts showing the combined position of the “Old” and “New” Associations in the year to July 2020
7. To elect the Officers, Committee Members, and the Independent Examiner for the forthcoming year
8. To answer questions raised by members in advance of the meeting
9. To conduct any other business relating to the WVA

Note: If you have a question or issue you would like to raise with the Committee, please send it to Paul Goddard at prwg104@icloud.com no later than Friday 2nd October.

At the zoom meeting we will try to deal with questions posed on-line but it would be easier to deal with pre-submitted questions if we can.



Minutes of the 45th Annual General Meeting of the Westcott Village Association held at Holy Trinity Church on Wednesday the 16th of October 2019.

Tim Way opened the meeting by welcoming everyone and explained procedures for the evening.

The revised agenda was explained with reference to the new Charity Commission approved constitution.

Apologies were received from: Tony & Jo Astor, Roger Christian, Lizann Peppard, Angela Dellaford, Graham Clark, Patrick and Heather Mathews, Andrew and Katie Lewis, Louise Rice, Don and Elizabeth Mair, Gill and Alan OHea.

1. To adopt the minutes of the 44th AGM of the Association

The minutes were accepted as a true record of the meeting and unanimously approved by the meeting.

2. To consider matters arising from these minutes.

The following matters were raised:

- a) Speeding in the village – Tim Gowing asked what progress had been made on tackling speeding and noise through the village. Tim Way reported that no progress had been made despite several meetings with Surrey County Council and the Surrey AONB. Various proposals had been considered but had come to nothing as a result of lack of funding; he reassured residents that the matter was not forgotten and that the matter was still very much on the WVA's long term agenda.
- b) Heart Start Courses – Madeleine Brooks asked whether any new courses were planned. Tim Way reported that some names had been received but not enough to put on a course for the village; the committee would review this over the next few months.

3. Annual Accounts

Edwin Harland had circulated copies of the accounts with the AGM papers, and briefly explained the main items of income and expenditure. The approval of the accounts was Proposed by James Leaver, Seconded by Andrew Copeland, and unanimously approved by the meeting.

4. Matters arising from these accounts

Edwin Harland explained that we had maximised our revenue in the year thanks to hard work from Edwina and the street stewards in increasing subscriptions. He explained that we have spent most of our income on good causes including the Sports Club, the Cricket Team, repair of the bench, assisting towards the retirements of both Tim Gowing and Doctor Tom Guilder, and building the new WVA website.

We have a healthy bank balance of around £15 000. Although we have committed to a grant of £2,500 towards the cost of the consultants reviewing the options and planning possibilities for the Hut and the Reading Room and a new Doctor's surgery.

The village has also launched a small grant scheme.

James Friend raised the question of the "disappearance" of the Silent Soldier for which the WVA, The Hut, and the Church had made a financial contribution. Tim Way explained that the memorial had been temporarily removed to make way for the clearing of the church bank, and that it was now safely housed in his garage. It would be replaced when the work on the bank had been completed.

5. WVA – Old and New

Tim Way explained that the existing committee had met and were sponsors of the new constitution in order to have it submitted to the Charity Commission for approval. The Charity Commission in reviewing our draft constitution had made amendments to Clause 3 (WVA Objectives) in order to ensure that they were in the "public interest" and that they "abided by the laws of England and Wales in regard to the running of a Charity". No other changes had been made to the Draft Constitution which residents had been consulted on in the autumn of last year.

The Charity Commission had now approved the formation of the (new) Westcott Village Association – Charity Number 1185622.

The (old) Westcott Village Association – Charity Number 285790 was still in existence and meetings would continue to be held by the old WVA until the procedures which were about to be explained had been put into effect.

Tim Way proposed first to deal with the election of Officers to the old WVA.

The following had put themselves forward for re-election as Trustees of the old WVA.

Tim Way – as Chairman

Hugh Broom – as Deputy Chairman

Edwin Harland – as Treasurer

As Trustees

Andrew Copeland

Sandra Ede

Edwina Gordon

James Leaver

Nicholas Lund

All existing officers were proposed and seconded, and unanimously approved by the meeting.

Tim Way made an appeal to residents for someone to take on the role of Honorary Secretary of the Association, the outline duties for which had been published in the September issue of the Village Magazine.

6. Process for the dissolution of the old WVA establishment of the new WVA

Tim Way briefly explained the process by which the old WVA would be dissolved and the new WVA established as the operating Charitable Incorporated Organisation.

Both Charities were in existence and would continue until the old WVA had been dissolved. This could not be achieved until

- a) A new bank account has been opened for the new WVA
- b) The old WVA Trustees had applied to the Charity Commission to formally dissolve the old WVA
- c) The assets of the old WVA had been transferred to the new WVA (which required specific Charity Commission approval when transferring the assets of an unincorporated charity to a new CIO), and
- d) Members of the old WVA had approved the following resolutions (although it was pointed out that the current Trustees had the power under its constitution to approve such resolutions, best practice was to seek formal member approval)

RESOLUTIONS

1. **IT IS RESOLVED THAT** the following have been elected as officers and committee members of the **Westcott Village Association (Charity #285790)** ("Old WVA") to serve until the next meeting at which officers and committee members are elected or until the earlier dissolution of the Old WVA:

Timothy Way as Chairman of the Committee
Hugh Broom as Deputy Chairman of the Committee
Edwin Harland as Treasurer of the Committee
Andrew Copeland)
Sandra Ede)
Edwina Gordon) as members of the Committee
James Leaver)
Nicholas Lund)

The resolution was proposed, seconded, and unanimously approved by members.

2. **IT IS RESOLVED THAT**, subject to the approval of the Charity Commission, the Officers and Committee of the **Old WVA** be authorised on a date or dates to be determined by the Committee

- (i) to merge the activities and undertakings of the Old WVA with the new **Westcott Village Association (Charity # 1185622)** ("New WVA"); and
- (ii) to transfer the assets and liabilities of the Old WVA to the new WVA without consideration in order that the New WVA might further its objectives set out in Section 3 of that charity's Constitution dated 3rd October 2019.

The resolution was proposed, seconded, and unanimously approved by members.

3. The Trustees of the New WVA have declared their willingness to automatically accept all members of the old WVA as members of the New WVA as if membership had been applied for and accepted by the New WVA in accordance with its Constitution. Accordingly **IT IS RESOLVED THAT**, subject to the approval of the Charity Commission, all rights and obligations of the members of the Old WVA shall be transferred to the New WVA with effect from a date to be chosen by the Officers and Committee Members of the Old WVA.
The resolution was proposed, seconded, and unanimously approved by members.

4. It is noted that the following individuals, being the initial subscribers to the Constitution of the **New WVA**, have, by virtue of such Constitution, been appointed to serve as its Officers and Trustees until the first Annual General Meeting thereof:
Timothy Way as Chairman of the Board of Trustees
Hugh Broom as Deputy Chairman of the Board of Trustees
Edwin Harland as Treasurer of the Association

Andrew Copeland)
Sandra Ede)
Edwina Gordon) as members of the Board of Trustees
James Leaver)
Nicholas Lund)

The resolution was proposed, seconded, and unanimously approved by members.

The Chairman asked if there were any matters arising from this part of the agenda.

The following questions were raised:

- Would the village at any stage in the process be without a Village Association? Tim Way replied that the transfer of the old WVA to the new would be seamless as the two would operate concurrently until the dissolution of the old WVA.
- What would happen to standing orders set up for the old WVA? Tim Way reported that very unfortunately the Charity Commission and Banking rules required us to set up a new bank account and that Standing Orders could not automatically be transferred to the new account. The Committee would be writing to all members explaining what would need to be done to ensure their continued membership and subscription payments.
- What different or additional obligations existed in the new constitution? Tim Way replied that the new constitution has been modernised and provided a solid foundation for the years ahead; the new WVA could now own assets and employ people, and the constitution now incorporated proxy and postal voting on important issues. Hugh Broom added that the old WVA Constitution was very limited and provided no indemnity for Trustees. The new constitution limits the liability and exposure of trustees and also creates the opportunity for funding and making grants.

7. Matters of concern to Residents

Judith Packer asked about concerns raised over the access for emergency vehicles on the North East side of the village where narrow streets and on-street parking potentially created restrictions for emergency services when time was of the essence?

Steve Brooks confirmed that he had spoken in the past to the fire brigade and confirmed that the emergency services would get there by any means, including moving obstructing cars. Tim Way agreed to follow this item up by speaking again to the emergency services to clarify matters and publish any correspondence.

Tim Gowing asked if the Committee could explain the new small grants scheme?

Edwin explained that the small grants scheme had been set up to aid individuals or groups in the village with grants of up to £250. Applications for the grants would be considered four times a year by the committee. Details of the scheme can be found on the WVA website.

Andrew Gordon asked for an update on the doctor's surgery?

Tim Way reported that this was all part of the current review being led by the Trustees of the Hut and the Reading Room under the chairmanship of Bernd Ratzke. Glenn Wylie explained that review was a complicated process and would take time. A consultant has been engaged and a feasibility study report is expected by early 2020. It was mentioned that the new surgery and community centre could potentially be in Furlong Road and potential housing development to pay for the project built on the Reading Room site. This was all subject to Charity Commission approval as well as approval from the Planning authorities.

Mike Flower expressed concern that all this would take too long for the village to save the doctor's surgery from closing, and asked for clarification.

Tim Way explained that South Street surgery would continue to operate the Meadowbank Surgery under a lease arrangement until February 2021 when the terms of the lease were due to expire. However, this did not preclude a further extension of the lease if the terms were agreeable to Dr Guilder (who owns the property), or looking at alternatives or a temporary site. There are open meetings planned next year and updates as and when they are available would be given.

Madeleine Brooks asked what was happening to The Cricketers & The Crown?

James Leaver explained that the planning applications were in process. The Crown application should go to Planning Committee by the 1st week of November and The Cricketers would be shortly after. The WVA had supported The Crown application, but raised concerns over parking arrangements on the Cricketers application. James also mentioned the third major planning application in the village at The Old House on Guildford Road, which although conforming to the Westcott NDP, had raised a number of letters which had the potential to have the application also referred to the Planning Committee.

Judith Packer proposed a vote of thanks to the WVA committee for all the work they did on behalf of the village residents. Tim Way thanked residents for their support in attending meetings and expressing their views which formed the basis of everything which the WVA did on their behalf.

There being no other business the meeting was closed at 20:40.

REPORT AND ACCOUNTS

CHAIRMAN'S REPORT (2019/2020)

At last year's AGM we agreed the formation of the new Charitable Incorporated Organisation with a new constitution designed to futureproof the organisation and allow Trustees to continue the work of the old Association which had been in place for 45 years.

This change, and the work we have been doing over the last year, is all designed to make the Association more active, more relevant, and more involving for you the residents of Westcott. Changing perceptions of what we are, however, takes longer to achieve and we continue to try to find ways in which we can encourage residents to become more involved in their community.

We have actioned matters which arose at the last AGM as follows:

- Heart Start Courses; these have been suspended during the current Coronavirus pandemic but will be progressed as soon as we are able.
- Access to roads in the village by emergency services: the only road which is a problem is Parsonage Lane, but the Fire Brigade has a note of this and sends a small tender should the need arise. Residents have been informed.
- Doctor's Surgery: Bernd Ratzke is keeping residents informed of progress via the Village Magazine.
- Cricketers and Crown Public Houses: All planning applications are kept under review by the committee; it was noted that work has now started on the Crown; the Cricketers (Indigo Spice) is under continuous review with the owners but no progress has been made on overcoming the parking issues preventing any development.
- Small Grants scheme: No applications have been made but the scheme remains open.

Over the last year we have:

- *Worked hard to broaden the membership of the association to be more representative of the village*; We have leafleted all residents in the village and invite open questions and dialogue. We recognise and respect people's individual views and continue to invite all residents to write to the Association on matters which concern them, with the promise that we will do our best to address them.
- *Held regular open meetings to which everyone in the village is invited to express opinions and ask questions*. This has been more of a challenge this year with the restrictions on meetings imposed by the Covid-19 pandemic, but we have not lost sight of the importance of these meetings to bring the community together or seek the views of all residents in shaping what we do for the village. We can be contacted by email or phone, and we are always happy to meet residents personally if this helps to progress or resolve matters more quickly.
- *Communicated regularly with residents through the Village Magazine and the monthly Chairman's newsletter*. We work hard at ensuring that we provide timely and relevant information about what is going on and we encourage everyone to read the information we provide!!
- *Worked with the Church in landscaping the bank below Holy Trinity, sowing meadow grasses, and maintaining the land*. Between one of the wettest winters followed by a very dry spring, the bank was sown and has provided a splash of colour throughout

the summer. More work will be done this autumn to get the bank to look as we intended.

- *Supported the Trustees of The Reading Room and The Hut in the work they have undertaken to establish a new Community Centre and retain a Doctor's surgery and dispensary in the village.* Specifically, we supported the Dorking Medical Practice in setting up their Patient Participation Group for Westcott Riverbank patients, and will continue to provide support to the Chairperson of the Westcott PPG.
- *Initiated, with the support of Holy Trinity Church, the setting up of the Good Neighbour Scheme which has supported, and continues to support, families within the village.* Seventy volunteers stepped forward following an appeal for help in shopping, collecting prescriptions, and friendly support, and the Baby Meals volunteer group extended their service to older residents who needed help with the odd meal during difficult times. We continue to monitor the needs of residents as we move into autumn with the threat of a possible resurgence of the virus and the impact of the economy on jobs.
- *Continued to push the project to reduce the speed of vehicles through the village and tackle the anti-social behaviour of noisy motorcyclists.* This has been frustrating but after 25 years the WVA is determined not to rest until we see some tangible changes to signage and the physical layout of the A25 through the village, and the effectiveness of the way both Highways and the Police tackle the issue. Some progress has been made and we are pleased to see the Police addressing both speeding and noisy motorbikes. Our "Please ride QUIETLY through our village" signs have been noticed by other Parish Councils and Residents Associations who have enquired about doing the same. There is a growing awareness of a common problem and the desire to work with other communities on this issue. One of the simplest, and probably most effective, ways of slowing traffic through the village is for all residents to stick to the speed limit – that way everyone else has to do the same!
- *Held a poster competition for young people to design posters drawing attention to Dog Fouling which has reached epidemic proportions during lock-down.* The competition helped in a small way to give village children (and parents) something to do during their enforced lock-down home schooling. The posters caused much amusement and a great deal of support from the majority of residents – particularly those who live near green spaces and by footpaths. The message is that dog fouling has serious health risks and we would encourage all dog owners to take responsibility for clearing up any mess left by their animals. We were pleased to award book token prizes to seven winners and runners-up.
- *Been active in maintaining the appearance of our village with regular weeding parties and litter picks.* More will be advertised throughout the year to which we encourage residents to join in, but everyone can do their bit by going to the REPORT IT page on the Mole Valley web site for things like overflowing public bins, dog fouling, fly tipping, litter, and street cleaning - <https://molevalley-self.achieveservice.com/MyServices>.

Looking forward to the year ahead the WVA will

- Monitor the Unitary Authority change proposals being put forward by Surrey County Council.
- Monitor any changes in national Planning Policy and proposals (currently on hold) under the Future Mole Valley scheme.
- Continue to find practical solutions and physical modifications to address the vehicle speeding and specifically motor bike noise problems in the village.

I support Edwin Harland's attached Financial Report which, in a very difficult year, shows that membership numbers have held up reasonably well. This means that we continue to have funds with which to support worthwhile projects in the village. My thanks also go to Hugh Parry for continuing as the Independent Examiner for another year.

Financial report

This year we are attaching the financial report to these papers and the process has to be different for the following reasons:

- The old WVA ceased to exist on 7 February 2020;
- The new WVA doesn't have a July year end. The trustees took the view that the formation of the new WVA was a good chance to get the financial year aligned with the subscription year. (Previously each set of July accounts would include amounts received from prompt payers for the year in question and from late payers for the preceding year which made it difficult to get a true picture of membership and subscription levels!)
- The first year-end for the new WVA will therefore not be until 31 March 2021.

However, understanding that members will want to know how the WVA (whether old or new) has performed, the Treasurer has prepared a schedule which combines the receipts and payments for both the old WVA (for 1 August 2019 to its dissolution on 7 February 2020) and the new WVA (from its incorporation on 4 October 2019 to 31 July 2020.) These cannot be independently examined in any formal sense because the old and new WVAs are separate legal entities. However, the independent examiner has seen evidence supporting the cash balances as at 31 July 2020!

The Treasurer has also prepared a closing set of accounts for the old WVA. These have been independently examined.

Both the combined schedule and the closing set of accounts are attached below and will be tabled at the AGM (Item 6). The Treasurer will be glad to take questions on either.

In relation to the combined schedule, showing receipts and payments for the year to 31 July 2020, the Treasurer has asked me to highlight the following, starting with the receipts side:

- Membership subscriptions down from £3,638 to £3,207 – a drop of approximately 12%;
- An increase in gift aid receipts from £386 to £522;
- No WestFest receipts due to COVID – in June 2019 this generated £728.

On the payments side:

- Total payments of £5,739 compared to £4,585;
- The most significant expense was the £2,500 grant towards the Reading Room/Hut feasibility study;
- This was followed by £1,332 spent on anti-speeding initiatives (leaflets, paper and online survey, motor cycle signs, car window stickers etc)

The reduced receipts and increased expenses led to a fall in the bank balance from £15,420 to £13,410. This is nevertheless a very healthy balance. The trustees would rather see the money spent on things which matter to the village, (as outlined under our 2021 year ahead actions), than leave it gathering dust in a bank.

My grateful thanks go particularly to my fellow Trustees and members of the WVA Committee who have worked so hard in supporting the aims of the WVA and delivering meaningful changes across the village, and to our District and County Councillors for their support for the Association. Hopefully 2021 will be a better year for us all without having to deal with viral pandemics.

A handwritten signature in black ink, appearing to read "Tim Way".

Tim Way
Chairman, Westcott Village Association

Election of the Committee

The following have served during the year and are willing to stand for re-election as Trustees and members of the Committee:

Chairman	Tim Way
Deputy Chairman (and Countryside Protection)	Hugh Broom
Honorary Secretary	Paul Goddard*
Honorary Treasurer	Edwin Harland
Membership and Street Stewards	Edwina Gordon
Planning	James Leaver
Communications	Andrew Copeland
	Simon Bradley*
Highways	Nick Lund
General	Sandra Ede

*Appointed in early 2020

Ex Officio: Councillors Mr James Friend (District) & Mrs Hazel Watson (County).
Independent Examiner Mr Hugh Parry

The WVA currently has ten Trustees which is the maximum number permitted under the 2019 Constitution. All ten are willing to stand for re-election at the 2020 AGM. If any Member wishes to become a Trustee now or in the near future, please make yourself known to the Chairman as soon as possible.

WESTCOTT VILLAGE ASSOCIATION

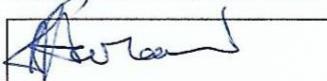
Charity Registration number: 285790

Address: 55 Parsonage Lane, Westcott, RH4 3NL
 Website: <http://westcottvillage.com/>

FINANCIAL REPORT for the period ended 7 February 2020

RECEIPTS		7 Feb 2020	2019
		£	£
Subscriptions		505	3,638
Gift Aid refund		522	386
Westfest		-	728
Total Receipts		£1,027	£4,752
PAYMENTS			
Printing and stationery		354	3
WESTfest		-	60
Hire of room/storage rental		120	480
Sundry		157	150
Web design and maintenance		78	1,008
AGM		98	132
Insurance		-	134
Retirement gifts etc		-	821
Subscriptions	CPRE (Campaign to Protect Rural England)		36
	Surrey Hills Society		25
			61
Grants	Reading Room/Hut feasibility study	2,500	-
	Westcott Women's Cricket Club	-	200
	Bench repairs (Westcott Heath)	-	725
	Sponsorship	-	100
	Printer cartridges for St Johns IT hub	-	41
	Westcott Church floodlights	-	75
	Defibrillator demonstration and running costs	-	95
	Westcott Sports Club	-	500
		2,500	1,736
Total Payments		£3,307	£4,585
Net (Payments)/Receipts for the accounting period (excluding gifts to new WVA)		(2,280)	167
GIFTS TO THE NEW WVA			
from Lloyds		(12,691)	
from Paypal		(449)	
			(13,140)
Bank balances as at 1 August		15,420	15,253
Bank balances as at end of accounting period		0	15,420
STATEMENTS OF ASSETS AND LIABILITIES AS AT 7 February 2020		7 Feb 2020	2019
Current Assets	Bank - Lloyds	0	15,146
	Bank - Paypal	0	274
Total Current Assets		0	15,420
Current Liabilities	Creditors	0	354
Total Current Liabilities		0	354
Net Assets		0	15,066

Signed by Hon Treasurer on behalf of the Trustees

	Edwin Harland
---	---------------

Date of approval: 21 May 2020

WESTCOTT VILLAGE ASSOCIATION

Address: 55 Parsonage Lane, Westcott, RH4 3NL
Website: <http://westcottvillage.com/>

FINANCIAL POSITION OF COMBINED OLD & NEW WVA - YEARS TO 31 JULY 2020 & 2019

RECEIPTS	OLD WVA	NEW WVA	OLD & NEW COMBINED	OLD WVA - LAST YEAR
	1 Aug 2019 to 7 Feb 2020	4 October 2019 to 31 July 2020	Total 1 Aug 2019 to 31 July 2020	Year to 31 July 2019
	£	£	£	£
Subscriptions	505	2,702	3,207	3,638
Gift Aid refund	522	-	522	386
Westfest	-	-	-	728
Total Receipts	1,027	2,702	3,729	4,752
PAYMENTS				
Grants: Reading Room/Hut feasibility study	2,500	-	2,500	-
Speed and noise reduction initiatives	-	1,332	1,332	-
Printing and stationery	354	254	608	3
Hire of room/storage rental	120	154	274	480
Sundry	157	43	200	150
Dog fouling initiative	-	297	297	-
Insurance	-	134	134	134
AGM	98	-	98	132
Defibrillator running costs	-	96	96	95
Web design and maintenance	78	-	78	1,008
Retirement gifts	-	65	65	821
Subscriptions	-	36	36	61
Westfest	-	20	20	60
Bench repairs (Westcott Heath)	-	-	-	725
Westcott Sports Club	-	-	-	500
Westcott Women's Cricket Club	-	-	-	200
Sponsorship	-	-	-	100
Westcott Church floodlights	-	-	-	75
Printer cartridges for St Johns IT hub	-	-	-	41
Total Payments	3,307	2,432	5,739	4,585
Net receipts/(payments) for the accounting period (excluding transfers from old WVA)	(2,280)	270	(2,010)	167
Gifts to/from old WVA Clydesdale	(12,691)	12,691	-	-
Paypal	(449)	449	-	-
	(13,140)	13,140	-	-
Bank balances as at 1 August 2019/4 October 2019	15,420	-	15,420	15,253
Bank balances as at 7 Feb 2020/31 July 2020	-	13,410	13,410	15,420
STATEMENTS OF ASSETS AND LIABILITIES				
	7 Feb 2020	31 July 2020	31 July 2020	31 July 2019
Current Assets				
Bank - Clydesdale	-	12,241	12,241	15,146
Bank - Paypal	-	1,169	1,169	274
Total Current Assets	-	13,410	13,410	15,420
Current Liabilities				
Creditors	-	-	-	354
Total Current Liabilities	-	-	-	354
Net Current Assets	-	13,410	13,410	15,066

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
WESTCOTT VILLAGE ASSOCIATION (Charity Registration number: 285790)**

I report to the trustees on my examination of the accounts of Westcott Village Association ("the WVA") for the period ended 7 February 2020.

Responsibilities and basis of report

As the charity trustees of the WVA you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the WVA's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the WVA as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Hugh Parry FCA

Address: Mill Way House, Westcott, Surrey RH4 3LB
Date: 6 September 2020