



WESTCOTT VILLAGE ASSOCIATION

Agenda and Minutes of the Committee Meeting of The Westcott Village Association on Thursday, 13th May 2021 by Zoom video conference at 7.45pm

- 1) Apologies for absence:
Sandra Ede, Hazel Watson, Andrew Copeland, Hugh Broom
- 2) Action points from last meeting not covered by the Agenda - led by PRG
- 3) Leith Hill Greenway update - Signage and Wolvens Lane Consultation led by TEW
- 4) Highways: - Speed and Noise - update on progress - led by NL
- Request to meet Zena Curry for discussions - led by TEW
- Westcott Street Parking problems / solutions - led by TEW
- 5) Membership Matters - led by SH. See separate paper 'Flyer x3'
- 6) Countryside Matters - led by HB
- 7) Planning Applications / Decisions / Appeals to include updates on Mill House and The Old House applications - led by JL
- 8) Financial Report - led by EH
- 9) WestFest: commitment and responsibilities - All
- 10) AGM Agenda, Annual Report and Accounts: content and distribution - led by TEW
- 11) AGM location - discuss / confirm - All
- 12) AOB: Village Litter Picks

Committee Attendees:

Trustees: Tim Way as Chairman, Simon Bradley, Edwin Harland, Sally Hewetson, James Leaver, Nick Lund, Paul Goddard **Also on line:** James Friend, Mole Valley District Councillor

Outstanding Action Points:

- Westcott Walking Tour - will be progressed when copies of the Westcott Local History leaflets are available. Action : PRG

Update for 13th May: Carry forward

- WVA Website information layouts etc - potential design and information improvement to be proposed. Action: PRG

Update for 13th May: Carry forward

- Verges and Hedges: Whilst progress has been made on cutting back / making safe pavements and hedges, particularly on the eastern approaches to the Village, TEW agreed to stay in contact with Ed Cheevers of Wotton Estates on their plans to cut back foliage on the

western approach to the Village and to liaise with HB and HW on requesting Unum to cut back hedges for which they are responsible.

Action: TEW

Agenda Point 3: Leith Hill Greenway:

a) TEW noted that Rob Fairbanks / Surrey AONB have erected 'Quiet Lane' signs on Balchins Lane as they promised to do. They have not committed to any other signage

b) TEW has reiterated his concerns to Surrey Highways - Zena Curry - about the speed of vehicles approaching the Balchins Lane / Rookery Drive crossing point and the dangers resulting given the nature and number of Users. Whilst his letter was acknowledged and registered, no offer of discussions or indication of potential action has been made by Surrey Highways to date. TEW will contact again to attempt to set up a discussion.

Action: TEW

c) Unum crossing point / possible traffic island. JF and TEW to discuss next steps.

Action : JF/TEW

d) Wolvens Lane:

It was noted that the temporary closure of Wolvens Lane to motorised four wheeled vehicles and horse drawn vehicles over 1500mm wide has been extended to 5th October 2021 whilst Consultation Responses to the four options proposed are considered by SCC. No other feedback has been received from SCC to date.

e) Options to improve parking provision in Westcott for Residents and Visitors were discussed. The conclusion is to try to educate day leisure visitors to the area to park elsewhere - Denbies for instance. TEW will write to Laurence Matthews to see if Wolvens Business Park could be made available for parking at weekends. In addition, a leaflet suitable for placing on car windscreens or otherwise was suggested. TEW to write to Rob Fairbanks of AONB to see if they have any thing suitable. Once progress on these is clear, then an appropriate message can be placed on the WVA website and other social media.

Actions: TEW

Agenda Point 4: Speeding & Traffic Noise

a) NL noted that progressing SpeedWatch trials has been hampered by a change in process and procedure by Surrey Police. A new training and registration process needs to be completed by the six Volunteer Trialists before going roadside. Hi Viz vests to be procured for distribution at the AGM if possible. Action: NL to inform Volunteers and progress

b) Noise cameras: There is no information available to the WVA indicating when and if Surrey Police will trial / deploy Noise Cameras in an effort to curb excessive Motor Cycle exhaust noise on our roads. Potentially SpeedWatch Volunteers can use an App to record decibel levels. NL to advise as part of their training in (a) above

c): No date has been confirmed to install the Replacement VAS at the entry to village from the East. NL will chase yet again. Action : NL

It was noted that following the 2020 AGM, and in order to improve safety and sight lines, a formal application was made by the WVA to change the single yellow lines to double yellow lines for that part of Westcott Street immediately below the junction with the A25, by the shops.

Agenda point 5: Membership

Stewards and Membership: Following discussions both in the Meeting & subsequently the actions a) to d) below will be taken by SH:

a) Contact current and potential Street Stewards to try to provide coverage for the whole village

b) Compose a Flyer as an insert to the June / July Village Magazine due to be printed and distributed in late June with a message encouraging all Residents to join and take an interest in Village Matters and support the WVA

c) Host a Brunch Meeting on Saturday 26th June for all Street Stewards to update them on WVA and Membership plans and to prime them to knock on doors in early July as a follow up to the Flyer and collect email addresses and donations - with Gift Aid if possible

d) Publicise the work and value of the WVA at WestFest

AGM Resolution:

Legal advice will be taken to ensure the Resolution to amend the criteria for Westcott Residents to vote at Meetings is consistent with / allowed under the WVA Charitable Constitution. Action: TEW

Agenda Point 6: No discussion - No matters arising

Agenda Point 7: Planning Applications

- JL outlined the content of letters either submitted or to be submitted commenting on several planning applications affecting Westcott properties and the local area including Mill House and Old House applications. Concerns related to the applications at Logmore Farm and for the Treehouse at Bury Hill Conservatory were also discussed.
- The letters have or will be placed on the WVA website so they are a matter of record. In principle the response to each application is considered taking into account several criteria including of the Westcott Neighbourhood Plan, the Westcott Conservation Area, the views of Residents living close to the 'Applicant Property' and planning application history
- Several Residents had thanked JL for his support and advice when commenting on specific planning applications.

Agenda Point 8: Financial Report

- Unanimous approval was given to present the Accounts at the AGM

- EH confirmed c£8,000 cleared funds is available. The only known expenditure at this time for the remainder of 2021 is for the Village Christmas Tree and this wont be committed until much later in the year.

Agenda Point 9: WestFest - Sunday 18th July

- The WVA have taken two pitches at the event as in 2019 - a Tombola and Cake Stall doubling as a WVA Information & Publicity Point. The 2020 payment covers the cost. Bottle Donations to be requested.
Action: TEW to write in the next Magazine and via email/ website.
- Bottles to be stored in Edwina Gordon's garage and numbered there. Volunteers will be needed for this task prior to the 18th, and to move them on the day.
- Sandra Ede has confirmed she will bake for the cake stall.
- It was agreed to buy a SumUp terminal in order to take card payments on the day and for future use. Terminal to be tested to ensure signal at the Craddock is suitable. Action: TEW

Agenda Point 10 & 11: AGM

- It was agreed by a majority vote to move the location to Holy Trinity Church instead of the Cricket Club - certainty being the overriding reason. To be included in the next magazine if possible. Church booking to be made. Action: TEW
- Refreshments to be organised - beer, wine & soft drinks Action: PG
- Masks will be required if necessary and chairs spaced as require by prevailing regulations at the time.
- AGM papers to be finally reviewed and circulated to Members & placed on the WVA website by 10th June. Action: PG

Agenda Point 12: AOB

Litter Pick: JF to take the lead

- Village Litter Pick to be organised for am Saturday 24th July
- Will be run under the auspices of MVDC who will provide the picking sticks and rubbish bags and so will have insurance risk
- Idea to be communicated to any and all interested Westcott Village Groups

Good Neighbour Scheme:

- It was noted that this scheme is still live and is still supporting local Residents. TEW thanked SH for the work she was doing in this regard

Next Meetings: AGM 24th June then Committee Meet 2nd September

Meeting closed at 21.31

PRG : 2nd June 2021