



**Framework Agenda Committee Meet Thursday 22nd February 2024
7.30pm to 9.00pm latest at Westcott Village Hall – Side Meeting Room**

Attendance: James Leaver, Sally Hewetson, Nick Lund, Edwin Harland,
Jo Astor & Paul Goddard

Agenda:

- 1) Apologies – None
- 2) Recent Events debrief: Christmas Tree & WestFestivity Tombola
- 3) CIL applications and MVDC CIL funding allocation criteria
- 4) Matters to be specifically discussed and any further action agreed:
 - Milton Court / Thakeham Plans / consultation - status
 - Neighbourhood Plan Review – Proposal from a Planning Consultant
- 5) Updates from each Member in turn on any other current and ongoing matters: – please circulate any written reports to all members if possible before the meeting
- 6) Review of last Meeting Minutes – discuss ongoing matters not concluded / discussed elsewhere
- 7) Committee membership – intentions of current committee. Potential new Committee Members – any interest? Who to target? All
- 8) Debrief on December Open Meeting - venue / requirements and agenda / set up for proposed March meeting
- 9) Confirm 2024 Meetings: 21st March Open Meeting, 23rd May, 27th June AGM, 18th July AGM wash up, 12th Sept. 7th Nov. 5th Dec Open Meeting
- 10) AOB

Agenda Item 2

- Christmas tree related activity went well. Thanks were expressed to the Holy Trinity Teams for organising the carols. To be repeated again next year. Also see Item 3 on the CIL application. The Committee again noted their ambition for a separate volunteer group to take over the responsibility for this activity – but still funded by the WVA. Note only
- The WestFestivity tombola was a success. Ticket prices were 50p each or 12 for £5 raising £413. Thanks to all that donated items. Note only

Agenda Item 3:

- The SHASS CIL bid for a Forest School element has been confirmed by the MVDC Committee at a cost of £8k and this project is being progressed by the School. Note only

- The MVDC Committee has approved the CIL application made by the WVA for £7.5k to replace the speed sign outside Holy Trinity with a mains powered digital sign. Installation will be progressed with SCC Highways. Thanks were expressed to Nick Lund for his perseverance & success in this matter. Action: NL to monitor / progress to completion
- A CIL application has been made by WVA for £1.7k to fund a permanent sleeve and hole for a Christmas Tree to slot into on the Village Green, and to duct a mains power supply from the bus stop / lamp close by on the A25. The project would deliver a safer and more secure way of installing the tree, for powering the tree lights and reducing damage to the Green. Action: JL to monitor progress
- It is still not clear what criteria the MVDC Committee is using to assess CIL bids and what monies are available. It is hoped this will be provided at a scheduled meeting of local Residents Associations with MVDC on 28th March. Note only
- For the record, the Committee discussed current and potential CIL pipeline bids and noted next steps as follows:
 - To cover the cost of necessary repairs to the Dovecote and Bus Shelter including renewing the thatching. Note this is a MVDC asset which has not been maintained – JA leading. Potentially helpful material to be sent to her for completeness – Action: JA/All
- A key lesson is that any CIL proposal paper wanting WVA support in future must be available for review and comment before being submitted to MVDC. Note only

Agenda Item 4:

- JL confirmed he had written to our Local Council Representatives to share comments submitted by the WVA in response to the Thakeham Milton Court consultation which included recommendations to improve the scheme should it go ahead. A copy of this letter is now on the WVA Website. To be clear, the WVA strongly objects to this development on Green Belt land. Note only
- The Westcott Neighbourhood Development Plan ideally needs to be formally updated in the next one to two years for new / current policies and Village requirements including commercial interests, parking needs, sustainability policies and potentially a call for sites to enable infill housing development.
- In addition the potential for installing public EV charging points and for starting up a Car Club Scheme would be considered as part of the NDP consultation and review process. Note only
- The Committee are conscious of the time and effort and expertise needed to complete the task. A Planning Consultant has contacted the

Committee and in discussions with JL has suggested a way forward and how he might support the process.

- The Committee agreed that the NDP needs to be updated, almost certainly involving consultation with Westcott residents, and that an option to use external paid support should be considered further.
- Other external consultant options to be investigated and discussed before any decisions are made. Action: JL and JA to investigate.

Agenda Item 5:

Update Papers from NL, JL and JA had been circulated beforehand and the following points were reiterated by the authors:

- Speedwatch set to be re-launched in the Spring
- SHASS to be encouraged to complete a Road Safety Outside School assessment for Surrey Police to look at potential local traffic and parking hazards, particularly at the pedestrian crossing
- Committee agreed the proposed design of potential new village welcome / entry signs
- That residents are urged to report any incidents involving ball bearing attacks immediately to the Police
- That the MVDC Local Plan will now restart precisely where the process was halted in December 2022. Timetable still to be confirmed.
- There is an ongoing watching brief from the WVA with respect to the Sondes Place Farm development plans.
- WVA understands that enforcement action has been commenced by MVDC in respect of Westcott Kitchen
- A new vicarage is understood to have been identified in the village enabling the current vicarage site to be sold to an external developer.
- The Treasurer noted that the WVA has circa £13k cash in the bank.

Agenda Item 6:

- Items to carry forward – not discussed / progressed being 1) pavement condition and safety on the A25 from Balchins Lane to Dearleap. 2) Landowners adjacent to all other pavements which are adversely affected / made narrower by vegetation / soil to be approached to agree / persuade action to be taken to improve safety. Action: PRG
- SH reiterated her intention to formally request some financial support from the WVA for the Westcott Village Hall Trust to help covering the costs of research and presentation of options / proposals for The Hut / Village Hall sites. Action: SH

Next two points added as a postscript after the Meeting:

- Surrey Rights of Way Improvement Plan: SCC is currently consulting on the. We have been asked by Sharon Bayne of Blackwood Bayne Ltd who is co ordinating the Plan update to publicise the public survey and encourage residents to complete it by the deadline of midnight 10th March 2024. Action: JA to include this request in social media posts and the Email Newsletter to residents
- An update on the status of the MVDC Local Cycling and Walking Infrastructure Plan has been circulated separately. Action: PRG to confirm Plan status is as circulated

Agenda Item 7:

- Potential new Committee members had come forward including someone to take over as Treasurer. Next steps to progress were agreed – principally being for as many of the Committee to meet these candidates as soon as possible. Any new appointments by the Committee would be subject to formal agreement at the next AGM scheduled for June 2024.

Agenda Item 8:

- Although attendance at the December 2023 Open Meeting was a little disappointing, it still proved to be a worthwhile event. The main talking point was the Sondes Place Farm development proposals.
- The proposed Open Meeting on 21st March was confirmed – location to be the back room at the Prince of Wales. Suggested informal agenda to be circulated to the Committee by 5th March by PRG. Tim Way will attend to discuss the Community Fund for Surrey.

Agenda Item 9:

- Dates agreed

Agenda Item 10:

- Proposed Email newsletter was discussed and additions agreed
- WVA support – potentially including a financial contribution – was agreed for the reinstatement of wooden posts to act as a deterrent to vehicles driving over the edge of the Village Green on the east side of Westcott Street and damaging the verge. EH to continue to progress with MVDC
- SH to try to attend the MVDC update on their Transformation Programme scheduled for 10am on 16th April. PRG to send on details available.

The meeting finished at 21.12

PRG 27th February 2024

FINAL