



Meeting at St Johns Church 12th November 2024

Purpose: Establishing the Westcott Village Forum as a first step in renewing the Westcott Neighbourhood Development Plan

Key points to note about and raised at the meeting:

1. The Meeting was called and organised by the Westcott Village Association (WVA)
2. The prompt is that the current Westcott Neighbourhood Development Plan (W NDP or NDP) runs to the end of 2026 and it needs to be renewed then to set a new positive vision for future planning and development policy in the village for the benefit of Residents. It falls to the WVA Committee to kick start this process.
3. The WVA Committee have started to assemble an initial working group based on the structure used in completing the previous W NDP. These individuals will become part of the Management Committee – see below.
4. A presentation was made to those attending by members of that initial working group. The presentation is lodged on the WVA website under a sub section Westcott Neighbourhood Development Plan.
5. In addition to the Village Forum – a regulatory requirement for a NDP - the intention is to have three Working Groups running reporting to the Forum.
6. These Groups are respectively: Planning Policy, Data Collection and Analysis, and Communications. Group Leaders have volunteered as follows: Ian Dunsford, Chris Smewing and Jo Astor. The meeting endorsed these individuals.
7. In addition, Kevin Foo kindly volunteered to take responsibility for the overall Project Programme.
8. A call for volunteers to join one of the Working Groups was made with the intended aim that each Group would meet and progress discussions prior to the next Village Forum to be scheduled for about the end of February 2025.
9. Volunteers for the key roles of Chairperson and Secretary of the Management Committee are still required. They will not be filled from the WVA Committee and anyway it would give the Forum a much broader and firmer base if these roles were filled by others from the Village
10. Circa 40 people attended and all were asked to confirm their contact details and address postcode.
11. Following the meeting, the 'inaugural' Management Committee will progress the next steps / deliverables as listed in the presentation and report on progress and any other relevant actions and information at the next Forum Meeting. Their meeting actions will be documented and this will be available on the W NDP website sub section.